



GDPR Information Clauses

Who we are?

Get IT Dan Ltd.

ul. W. Sieroszewskiego 12/3
81-376 Gdynia, Poland

GET IT DAN is a **participatory consulting company**, offering comprehensive client support in:

- business transformations based on new technologies;
- consulting in business processes and general IT;
- outsourcing of IT project management (PM&PMO);
- domain-specific expert opinions; business and system analysis;
- supervision over IT system implementations (as a project supervisor).

We specialize in domain-specific systems of the following classes: GIS, EAM, WFM, SCADA, ADMS, Billing, CRM, E-commerce, DMS and ECM, as well as implementation auxiliary systems (management of programs/projects, development life cycle in IT, tests and e-learning).

Our target industries: energy industry, gas industry, water supply and wastewater management, telecommunications, oil industry and heavy industry.

Contact details

In case of any questions, doubts or requests concerning the exercising of your rights, please contact our personal data protection specialist:

biuro@getitdan.pl

What are the purposes of processing of your personal data?

Recruitment for the position specified in a job advert and future recruitment for jobs with a similar profile.

What is the legal basis for the processing of your personal data and for how long will they be processed?

The consent in the application documents – Article 6(1)(b) of the GDPR.

What personal data do we process?

First name and surname, e-mail address, telephone number, education, previous employment details, courses and certificates, and other information provided in your CV and directly related to the recruitment process.

Who do we disclose your personal data to?

Authorized persons

Your personal data are accessible to our employees and associates in connection with the performance of their daily business duties. Before accessing your data, they are bound by the data confidentiality commitment.

Subcontractors

Your personal data are also accessible to the entities that provide the accounting, IT and archiving services on behalf and for the account of the Controller. We do not transfer your personal data to third countries, i.e. outside the European Economic Area.

What rights related to the processing of personal data can you exercise??

Right of access

At any time, you can obtain the confirmation whether any controller processes your personal data. We can provide you with comprehensive information on the categories and content of such personal data.

Right to rectification

At any time, you can request that your personal data are rectified or supplemented (if they are incomplete). You can submit a rectification request via e-mail. You will find relevant contact details in the "Contact details" section.

Right to erasure

The Controller will comply with a request to completely erase personal data from electronic databases and document collections if:

- the consent to the processing has been withdrawn;

Right to the restriction of personal data processing

If you question the correctness of personal data processed by us, we will automatically restrict their processing to security and storage purposes only until the doubt is resolved. Moreover, you can demand the Controller to restrict the processing of your personal data if:

- you oppose the erasure of data the processing of which we have considered illegal;
- you need your data for the establishment, exercise or defense of legal claims, and we have no other legal ground for their further processing;
- you have lodged a complaint under Article 21 of the GDPR as regards the processing of personal data based on Article 6(1)(f).

Right to object

Pursuant to Article 21 of the GDPR you have the right to object, on grounds relating to your particular situation, to the processing of your personal data based on Article 6(1)(f).

Right to withdraw consent

If your data are processed based on consent, i.e. pursuant to Article 6 (1)(a) of the GDPR, you can withdraw your consent at any time, with effect from its withdrawal.

Procedure for submitting requests for the exercise of your rights

In the context of requests for the exercising of your rights we have to verify your identity, please send your requests by e-mail to: boleslaw.pajak@getitdan.pl, from your verified e-mail address.

Right to lodge a complaint

If you consider that the Controller has infringed your rights or freedoms, you can lodge a complaint with the supervisory authority, i.e. the President of the Office for Personal Data Protection.